



Committee Descriptions

100 Mile Club®

Description: Help hand out sticks at morning, lunch or Saturday run sessions. Other opportunities include helping with tracking, awards and program coordination.

Committee Chair(s): Susan Anderson, Dina Arnott, Open Position (x2)

ACCESS

Description: Assist families in need with financial access to all school programs.

Committee Chair(s): Open Position

Advocacy Liaison

Description: Support the committee chair with efforts to communicate and connect the business of Colorado PTA to the Local Unit. This includes state and national PTA advocacy and legislature issues as well as training/networking opportunities for Local Unit PTA members.

Committee Chair(s): Open Position

Auction

Description: Our biggest event of the year, and our most important! There are many ways to volunteer – jobs of all sizes and types exist. It truly takes a community to pull it off. Jobs include: Meeting with the committee to plan the logistics for the annual silent and live auctions, marketing the event to Parmalee families, soliciting donations from businesses – by phone and in person, picking up donated items, day of event set up, tear down and clean up, and cashiering on event night. Join this fun and dynamic team – you won't regret it! Takes place last Friday of April.

Committee Chair(s): Patty Pinsonnault (live), Open Position (silent) and Danielle Kazmer (food)

Baskin Robbins-Beau Jo's-Other Restaurant Fundraiser/Social

Description: Annual Ice Cream and Pizza Socials are a big fundraiser for the school. These two Evergreen establishments donate a portion of their evening's proceeds to our school. Help the committee chairs market and organize these events and help onsite the night of the event. Open position for choosing, organizing, and promoting a 3rd school fundraiser/social at a local restaurant. (To replace the previous DaKind Soups fundraiser)

Committee Chair(s): Lori Marcin (Baskin Robbins) and Susanne Roller (Beau Jo's), Andy Potter (Other Restaurant)

Beautification

Description: Help with landscaping and interior decorating projects.

Committee Chair(s): Patty Pinsonnault and Candace Read

Box Tops

Description: Help chair promote Box Tops clipping. Plan for upcoming collection periods, pick up Box Tops from classrooms, clip and package submitted Box Tops.

Committee Chair(s): Open Position

Budget

Description: Consist of mostly board members, but not exclusively.

Committee Chair(s): Jess Weed

Carnival

Description: Runs in conjunction with the auction on a Friday night in late April. Work with the committee to help plan the event, test games, organize and implement activities.

Committee Chair(s): Candace Read and Dawn Watson

Coding Club

Description: Be an adult presence during the before school coding club sessions; no coding experience is necessary. Help with advanced sessions and special projects.

Committee Chair(s): Christine McKinnon and Bob Fager

Community Outreach

Description: Work on projects that develop a strong relationship between our school and the surrounding community.

Committee Chair(s): Wendy McCord

Directory

Description: Help maintain the online school directory and answer email questions. The school directory is completely online again this year.

Committee Chair(s): Jen Martino

Fall Family Fun Night

Description: Help throw our annual potluck and fun night, held in September. Help set up, volunteer at stations during the event and clean up after!

Committee Chair(s): Jodi Rueschhoff

Fish Tank

Description: Help keep the school fish tank in tip-top shape.

Committee Chair(s): Jenny Ogborn

Fundraising

Description: Help the board organize and coordinate fundraising opportunities.

Committee Chair(s): Beth Bunchman

Glow Ball Tournament

Description: A fun-filled parent-only event that serves as an annual fundraiser. Help solicit sponsors, collect sign-ups and payment, work with Mr. Fiore and Mr. Dorsey to help fill the evening's registration.

Committee Chair(s): Open Position

Halloween (Spooky Science)

Description: Plan a fun and educational science demonstration (either whole school or in classrooms) for our Halloween celebration.

Committee Chair(s): Open Position

Health, Wellness and Safety

Description: Help organize and support projects that foster an environment of health, wellness and safety. Some projects for the year include Family Cooking Night, brain break stations, produce tasting and the annual Healthy Activity Week.

Committee Chair(s): Dina Arnott and Jaime Davis

Internal Audit

Description: Members cannot be signers on the account (board members cannot be on this committee).

Committee Chair(s): Open Position

King Soopers Cards Fundraiser

Description: Help promote the program, collect and process new applications.

Committee Chair(s): Cristin Jacobson

Library

Description: Volunteer in the library.

Committee Chair(s): Open Position

Membership

Description: Help encourage and enable Parmalee parents to join the PTA.

Committee Chair(s): Open Position

Mountain Backpack

Description: Help unload and distribute food-filled backpacks to students; every Friday, beginning in September.

Committee Chair(s): Janet Anderson

Oral Interpretation

Description: Help plan and promote this annual homework extension project, by helping kids practice their poem 2 hours at lunchtime, picking up ribbons in Denver and/or judging the morning of the event.

Committee Chair(s): Jeannine Rauch

Race to Read

Description: Help plan and promote this annual multi-week reading contest. Volunteer to collect reading forms and distribute prizes to students.

Committee Chair(s): Dawn Watson

Reading Patch Club

Description: Reading Patch volunteers share the joy of reading with Parmalee students by handing out patches that celebrate each student's reading accomplishments. The parent volunteers meet for 2 hours on the 1st Friday of each month.

Committee Chair(s): Jess Weed

Reflections

Description: Work with committee chair to plan and promote this annual homework extension project. Jobs include checking in artwork, hanging art for display, set up and tear down.

Committee Chair(s): Dawn Watson

Room Parent Coordinator

Description: Teachers will appoint their own room parents. Volunteers help remind parents of upcoming events and plan class parties.

Committee Chair(s): Open Position

School Supply Kits

Description: Help the committee chair promote and organize the annual school supply orders.

Committee Chair(s): Patty Pinsonnault

Science Fair

Description: Help the committee chair with the planning, logistics and promotion of this annual homework extension project. Jobs include set-up, clean up, bringing food for judges, helping kids and being a judge.

Committee Chair(s): Jennifer Clark

Spelling Bee

Description: Help the committee chair plan and promote the event. Assist on both days of the event, typically in the morning during school hours. The spelling bee is about a 2-5 hour a year commitment. We need volunteers to be judges and we need one volunteer to read the words (a nice clear voice). This is during the school day. We may be hosting the mountain area Spelling bee in which case there will be a night volunteer option as well. Having 4-6 people sign up for this is adequate.

Committee Chair(s): Beth Bunchman

Spirit Wear

Description: Help select and promote the sale of unique Parmalee Spirit Wear (T-shirts, cups, etc.).

Committee Chair(s): Open Position

Standout Math

Description: There is one volunteer per class who will grade the two page math test (per student) then insert a new test into the student's folder. This occurs either weekly or bi-weekly depending on teacher preference. No special skills needed.

Committee Chair(s): Mark Roberts

Talent Show

Description: Organize and promote the school talent show. Some specific opportunities are:

graphic design (Friday folders, event program), audition manager, audition judging, MC coaching, sound, videography, video editing, lights, props/costumes, gym preparation, backstage act wrangling, backstage prop transitions, and social media.

Committee Chair(s): Andy Potter

Teacher Appreciation

Description: Help plan and implement Teacher Appreciation events.

Committee Chair(s): Kat Foreman

Veteran's Day Committee

Description: A Parmalee tradition, celebrating our Veterans with an annual assembly which also welcomes guests from the community. Help the chairs plan and provide a reception for Veterans – decorate, plan food/snacks, act as host, etc.

Committee Chair(s): Susanne Roller

Volunteer Coordination

Description: Solicit and organize school volunteers.

Committee Chair(s): Julia Hagar

Watch DOGS

Description: Program for dads, grandpas, uncles, etc. to volunteer in the school.

Committee Chair(s): Rick Bramer

Website

Description: Assist the webmaster with our Parmalee PTA website.

Committee Chair(s): Jen Martino

Welcome Committee

Description: Help plan and execute the Kindergarten & New Family Reception, Boo Hoo breakfast, GT Parent Visitations and other outreach efforts.

Committee Chair(s): Danielle Kazmer

Yearbook

Description: Help create the annual yearbook. Work with vendor, promote the yearbook to parents, collect order forms and payments, create layouts and help with photography.

Committee Chair(s): Open Position

Young Writers Conference

Description: Help run workshops for student writers who write, edit and publish a book for the annual conference which takes place in April.

Committee Chair(s): Candace Read